



Chairman: Cllr C Nicholson

Clerk: Sarah Kyle, Hill House, Walton, Brampton, CA8 2DY
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3rd October 2025

A meeting of Stanwix Rural Parish Council is to be held on Wednesday, 8th October 2025, in Linstock WI Hall at 7.30pm. This is a public meeting and all members of the press and public are welcome to attend.

THE MEETING WILL BE AUDIO RECORDED FOR TRANSCRIPTION PURPOSES. A COPY OF THE RECORDING WILL BE AVAILABLE UPON REQUEST BY EMAIL FROM THE CLERK.

Yours faithfully

A handwritten signature in black ink, appearing to be 'S. Kyle', written over a horizontal line.

Sarah Kyle, Clerk & Responsible Financial Officer

Agenda

1. Apologies for Absence

To receive written apologies and approve reasons for absence

2. Minutes of the Meeting of the Parish Council held on 10th September 2025

To resolve to authorise the Chairman to sign to approve the accuracy of the minutes

3. Declarations of Interest and Request for Dispensations

- a) The Clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest and to
- b) receive declarations by members of interests in respect of items on this agenda

4. Public Participation

In accordance with [Standing Orders](#) 3e – 3k, the Chairman will, at his discretion:

- a) invite members of the public to address the meeting in relation to the business to be transacted at this meeting and;
- b) receive reports from Cumberland Councillors

5. Planning Matters

5.1 To Ratify Responses Submitted Prior to the Meeting:

25/0313 Land South of Ellengrove, Linstock, Carlisle, CA6 4QD - Erection Of 10no. Dwellings & Associated Infrastructure

5.2 To Consider New Applications:

25/0521 OLG Land at Hadrian's Camp, Houghton Road, Houghton, Carlisle Cumbria, CA3, Residential Development With Associated Open Space, Infrastructure, Landscaping And Ancillary Works Including Temporary Construction Access, Haul Roads & Sales Cabin

25/0522 Land at Hadrian's Camp, Houghton Road, Houghton, Carlisle, Cumbria, CA3 OLG Display Of 1no. V Board Sign, 1no. Totem Sign, 1no. Show Home Sign, 1no. Marketing Suite Sign, 2no. Parking, 1no. Health & Safety Signs, 8no. Flags & Signage To Sales Cabin (All Non Illuminated)

25/0288 76 Tribune Drive, Houghton, Carlisle, CA3 OLE - Demolition Of Existing Garage & Erection Of Two Storey Side Extension To Provide Garage, WC, Utility & Snug On Ground Floor With 2no. Bedrooms Above Together With Single Storey Rear Extension To Provide Kitchen Together With Internal Alterations

5.3 To Receive Permission Notices

25/0404 St Johns Church, Crosby on Eden, Carlisle - Proposed Access Ramp, Steps & Landing To Enable Effective Access To Church Inclusive Of W.C. Facilities Approved Under Application 22/0688

5.4. To Receive Planning Updates

23/0347 Land at Brunstock Lane, Houghton, Carlisle - Residential Development Consisting of 163no. Dwellings & Associated Infrastructure

25/0545 8 Beech Grove, Houghton, Carlisle, CA3 0NU - Alterations To First Floor Side Window To Create Single Door With Juliet Balcony

5.5 Cumberland Local Plan Issues and Options Consultation

To consider the Parish Council response

6. Clerk's Report

To receive the report detailing updates from the last meeting

7. Village Matters

7.1 Linstock Track

To consider measures to stop through vehicles damaging the track

7.2 Trees

To receive a verbal update on necessary tree works

8. Administrative Matters

8.1 Cumberland Local Plan Issues and Options Consultation

To consider the Parish Council response

8.2 Laptop

To consider the purchase of new IT equipment and agree a maximum budget

9. Highways Matters

9.1 Speed Indicator Device

To receive the half-yearly report: April to September 2025

10. Finance Matters

10.1 Payments

To consider authorisation of payments as detailed in the shared document SR1025

10.2 Bank Reconciliation

To note the bank reconciliation to 30th September 2025 as detailed in the above-mentioned SR1025

10.3 Quarterly Budget Update

To receive the attached summary of income and expenditure from 1st April 2025 to 30th September 2025

11. Councillor Matters

An opportunity for Councillors to raise issues on behalf of residents in their ward.

Note: no decisions can be made on these matters, but the Clerk may make investigations and/or they may be placed on a future agenda of the Council.

12. Date of Next Meeting

To resolve that the next meeting of the Parish Council be held on Wednesday, 12th November 2025 in Linstock WI Hall at 7.30pm. Agenda items must be submitted to the Clerk by 3rd November 2025.

STANWIX RURAL PARISH COUNCIL

Minutes of a Meeting held on Wednesday, 10th September at 7.30 pm in Linstock WI Hall

PRESENT

The Chairman Cllr C Nicholson, Cllrs A Bell, B Bell, E Leitch, A Robinson, C Savory, D Small and N Watson.

IN ATTENDANCE

Cumberland Cllr J Mallinson. Three members of the public. The Clerk, S Kyle

SR 581/09/25 APOLOGIES FOR ABSENCE

Resolved to receive and accept apologies for absence from Cllr P Nedved. It was also resolved to extend the permitted period of absence for Cllr Nedved for longer than the standard six-month period if required. Apologies were also noted from Cumberland Cllr B Wernham.

SR 582/09/25 MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON 23rd JULY 2025

Resolved to authorise the Chairman to sign, as a true and accurate record, the minutes of the last meeting of the Parish Council.

SR 583/09/25 REQUESTS FOR DISPENSATIONS AND DECLARATIONS OF INTEREST

No requests for dispensations were received, and no declarations of interest were made.

SR 584/09/25 PUBLIC PARTICIPATION

584.1 Members of the Public

One resident was in attendance to raise concerns about traffic safety on the A689 between the exit from Scaleby and towards J44, particularly given the standing traffic recently in the area. They requested that consideration be given to the installation of an additional lane or traffic lights to alleviate the problem. Furthermore, they questioned why roadside verges remain uncut hindering visibility for motorists. The Chairman thanked the resident for his comments and offered to pass on the queries to Highways. Cllr Savory also requested that we obtain traffic counts for the area.

One further resident was in attendance to further discuss the planning of trees on Houghton Village Green to replace the boulders. The resident confirmed that the trees have been ordered and offered a contact for removal of the boulders. The Chairman thanked him for his assistance, noting that the boulders also required re-siting at a confirmed location.

584.2 Cumberland Cllrs

Cumberland Cllr J Mallinson responded to the member of the public who raised road safety concerns on the A689, noting that the section from Brunstock junction to J44 was among the most problematic in the area. He mentioned that realistically, adding another lane or installing traffic lights was unlikely, but adjusting the timing of the lights was a viable option. He confirmed that he is already in dialogue with the national Highways team about this matter and will continue to pursue it.

Cllr Mallinson also reported that the pathway at St Johns Bridge has been confirmed as a cycle way. Although it does not currently meet standards, as it did when installed, its designation remains. Cllr Mallinson is pursuing signage for it.

Finally, Cllr Mallinson also reported that concerns had been raised that Crosby Village Hall playing field was being used for drug taking. The Clerk has already reported the matter to the PCSO and will request a site meeting for Cllr Mallinson and the Chair to follow up on the matter urgently.

SR 585/09/25 PLANNING MATTERS

585.1 Resolved to Ratify responses to Application Submitted Prior to the Meeting:

25/0282 Shortdale Farm, Tarraby, Carlisle, CA3 0JT Demolition Of Existing Outhouses And Sheds To Existing Farmhouse Courtyard; Erection Of Two Storey Side Extension To Farmhouse To Provide Living/Dining/Family Room At Ground Floor With 1no. En Suite Bedroom Above; Installation Of Air Source Heat Pump And Associated Solar Panels To Farmhouse; Erection Of Detached Stable Block And Formation Of Horse Arena With Associated Flood Lights; Creation Of Associated Field Track Access To Neighbouring Paddock (Part Retrospective)

25/0288 76 Tribune Drive, Houghton, Carlisle, CA3 0LE Demolition of Existing Garage & Erection of Two Storey Side Extension to Provide Garage, Utility & Snug on Ground Floor With 2no. Bedrooms & Bathroom Above Together with Single Storey Rear Extension to Provide Kitchen

23/0347 Land at Brunstock Lane, Houghton, Carlisle - Residential Development Consisting Of 163no. Dwellings & Associated Infrastructure

585.2 To Consider New Applications:

25/0313 Land South of Ellengrove, Linstock, Carlisle, CA6 4QD Erection Of 10no. Dwellings & Associated Infrastructure

Concerns were raised about the effectiveness of the public notification of the application and references to a total of up to 73 dwellings in the application documents. The Chairman had sought clarification on both issues from the Planning Officer and will update members in due course. A draft response will also be circulated.

585.3 Resolved to Receive and Note Permission Notices

25/0182 Croft House, Brunstock, Carlisle, CA6 4QG Erection of Detached Garage with Home Office & Storage Above

25/0328 Rewanda, The Knells, Houghton, Carlisle, CA6 4JG Extension of Existing Attached Garage

25/0377 Eden Meadows, Linstock, Carlisle, CA6 4PY Variation of Condition 2 (Approved Documents) of Previously Approved Application 24/0233 (Demolition Of 1no. Bungalow; Erection Of 1no. Replacement Two Storey Dwelling) To Make Alterations to House Design

25/0360 7 Drumburgh Avenue, Carlisle, CA3 0PD Erection of Single Storey Side Extension to Provide Dining and Family Room

585.4 Resolved to Receive Refusal Notices

24/0230 Land South of The Knells, Houghton, Carlisle, CA6 4JG Erection Of 6no. Detached Dwellings on Former Gardens to Knells House

585.5 Cumberland Local Plan Issues and Options Consultation

The above has been distributed to members, and comments were requested preceding the compilation and dissemination of a draft response.

SR 586/09/25 ADMINISTRATIVE MATTERS

586.1 NJC Pay agreement 25/26

Resolved to agree the above increase for salaried staff members, with back payment to 1st April 2025.

SR 587/09/25 CLERK'S REPORT

In addition to the matters on the agenda, the following matters were also verbally reported:

Street Furniture

The new notice board has been installed on Houghton Village Green, and the re-siting of the Whiteclosegate notice board has been completed. The new bench has been installed on Linstock Village Green, while confirmation of the

legal agreement for the Whiteclosegate bench is still awaited. Furthermore, the bench at Brunstock is to be replaced while the existing one is repaired. Finally, the new gate has been installed at the Crosby play area.

Police Response to Speed Concerns

It was reported that an email had been sent to Cumbria Police regarding various speed issues. No acknowledgement or response has been obtained; therefore, the email will be posted with a covering letter to the Officer. Disappointment over the lack of response was recorded.

SR 588/09/25 VILLAGE MATTERS

588.1 Rickerby Highways

Cllr Leitch updated members regarding the concerns over Highways as reported at the July meeting. She noted that she had reported the issues to Highways who had confirmed they were reviewing the location to increase visibility splays and line of sight. Cllr Leitch also reported that she had requested verge cutting in the area to also aid with traffic visibility.

SR 589/09/25 HIGHWAYS MATTERS

589.1 Speedwatch

Cllr Savory reported that he and Cllr Watson conducted 12.5 one-hour sessions, registering 144 vehicles speeding over 36mph on Houghton Road. The highest speed recorded was 46mph. Data has been uploaded to the website. Cllr Savory also stated that the volume and speeds of traffic remain consistent and that data shows, when Speedwatch is operating and the automated sign is in the direction of traffic, speeds are noticeably lower than in the opposite direction. The procedure for offenders was explained to members.

SR 590/09/25 FINANCE MATTERS

590.1 Payments

Resolved to authorise payment of the accounts listed in document SR0925. The schedule was signed by Cllrs Savory and A Bell.

590.2 Bank Reconciliation

Resolved to note the bank reconciliation as noted in document SR0925.

590.3 Accounts Audit

Resolved to accept the successful conclusion of the external financial accounts audit by Moore.

SR 591/09/25 COUNCILLOR MATTERS

Cllr A Bell reported a request for no through traffic measures on the newly refurbished track on Linstock Village Green. The matter will be considered fully in October.

Cllr Watson reported that the traffic access gate to Brunstock Common Land is damaged and requires repair or replacement.

Cllr Leitch reported concerns over enforcement action with the Old School Cottage as well as discharge of effluent from a septic tank onto the road. The matter has been reported to both Environmental Agency and Public Health with no success. Cllr Leitch is to draft letters for the Parish Council to follow up on both issues.

Cllr B Bell raised concerns that the deceased tree remains in place on Linstock Village Green. The Clerk is to progress the matter with the grounds maintenance contractor.

SR 592/09/25 DATE OF NEXT MEETING

Resolved that the next meeting of the Parish Council be held on Wednesday, 8th October 2025, at Linstock WI Hall at 7.30pm. Agenda items must be submitted to the Clerk by 1st October 2025. Apologies were submitted by Cllr Leitch. There being no further business, the meeting was closed by the Chairman at 8.23pm.

PTSC 906: SPEED SIGN ON HOUGHTON ROAD: HALF-YEARLY REPORT 5

The tables below summarise information from the speed indicator sign for vehicles travelling on Houghton Road north to south (April to June 2025) and south to north (July to September 2025).

HOUGHTON ROAD: NORTH TO SOUTH TRAFFIC DATA							
MONTH	Total Vehicles	AADT	Monthly Weekday Figures		Monthly Weekend Figures		All (mph)
			Nos. vehicles	Av. speed mph	Nos. vehicles	Av. Speed mph	85 th ile speed
April	55390	1846	43519	28.8	11871	29.2	34.1
May	58570	1889	44504	28.8	14066	29.2	34.1
June	54963	1834	41768	28.6	13195	29.2	34.0
Average*	54113	1765	41742	27.4	12388	28.4	33.6

- Monthly averages July 2023 to December 2024

HOUGHTON ROAD: SOUTH TO NORTH TRAFFIC DATA							
MONTH	Total Vehicles	AADT	Monthly Weekday Figures		Monthly Weekend Figures		All (mph)
			Nos. vehicles	Av. speed mph	Nos. vehicles	Av. Speed mph	85 th ile speed
July	36263	1169	28604	27.3	7659	27.9	32.5
August	35101	1132	25519	27.6	9582	27.9	32.7
September	34636	1160	27176	27.4	7460	27.6	32.3
Average **	34196	1155	26030	27.1	8166	27.5	32.0

** Monthly average April 2023 to March 2025

Traffic Analysis (N to S – April to June 2025)

For Project: Houghton Road N to S

Project Notes:

Location/Name: Incoming

Report Generated: 01/07/2025 09:42:11

Speed Intervals: 5 MPH

Time Intervals: Instant

Traffic Report From: 31/03/2025 19:00:00 through 30/06/2025 22:59:59

85th Percentile Speed: 34.1 MPH

85th Percentile Vehicles: 143713

Max Speed: 60 MPH on 01/04/2025 15:30:00

Total Vehicles: 169074

AADT: 1854

Volumes - weekly counts

Time	5 Day	7 Day
Average Daily	1972	1838
AM Peak	08:00 196	159
PM Peak	17:00 167	152

Speed

Speed Limit: 35

85th Percentile Speed: 34.1

50th Percentile Speed: 28.6

10 MPH Pace Interval: 25.0 MPH to 35.0 MPH

Average Speed: 28.95

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	
Count over limit	2268	2446	2317	2508	2643	2388	2040
% over limit	9.6	9.5	8.9	9.5	9.4	11	11.7
Avg Speeder	38.6	38.6	38.5	38.6	38.6	38.6	38.6
Avg Speed	28.9	28.8	28.7	28.9	28.9	29.2	29.4

PTSC 906: SPEED SIGN ON HOUGHTON ROAD: HALF-YEARLY REPORT 5

Traffic analysis (S to N – July to September 2025)

For Project: Houghton Road S to N
 Project Notes:
 Location/Name: Incoming
 Report Generated: 01/10/2025 09:35:43
 Speed Intervals: 5 MPH
 Time Intervals: Instant
 Traffic Report From: 01/07/2025 00:00:00 through 30/09/2025 19:59:59
 85th Percentile Speed: 32.5 MPH
 85th Percentile Vehicles: 90100
 Max Speed: 65 MPH on 05/08/2025 20:45:00
 Total Vehicles: 106000
 AADT: 1154

Volumes - weekly counts

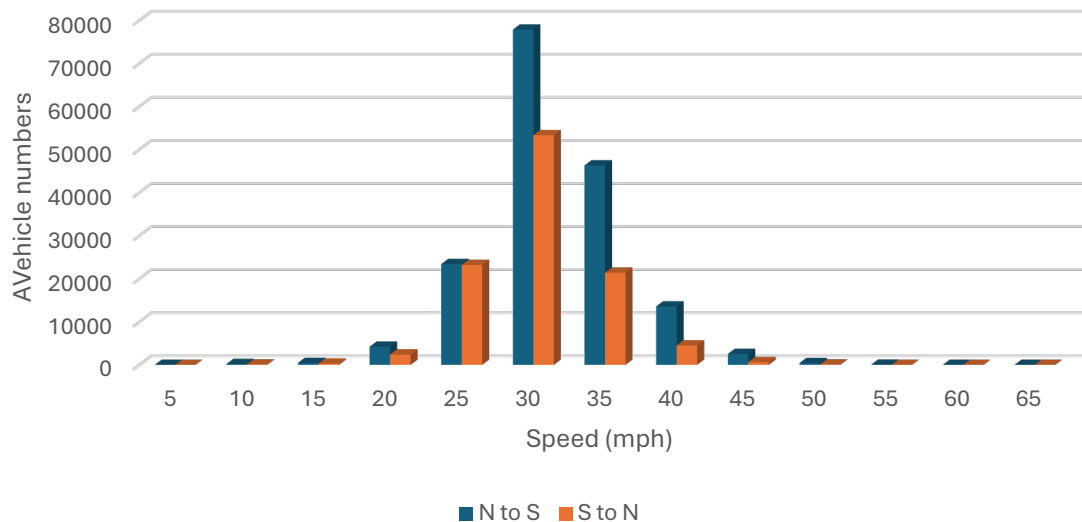
Time	5 Day	7 Day
Average Daily	1232	1151
AM Peak 11:00	79	81
PM Peak 17:00	114	101

Speed

Speed Limit:	35
85th Percentile Speed:	32.5
50th Percentile Speed:	27.5
10 MPH Pace Interval:	20.0 MPH to 30.0 MPH
Average Speed:	27.66

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Count over limit	689	797	801	791	794	736	644
% over limit	4.4	4.8	4.9	4.7	5	5.6	5.6
Avg Speeder	38.2	38.4	38.3	38.3	38.3	38.3	38.2
Avg Speed	27.6	27.5	27.6	27.6	27.5	27.9	28.1

3-Monthly Speeds on Houghton Road (April to September 2025)

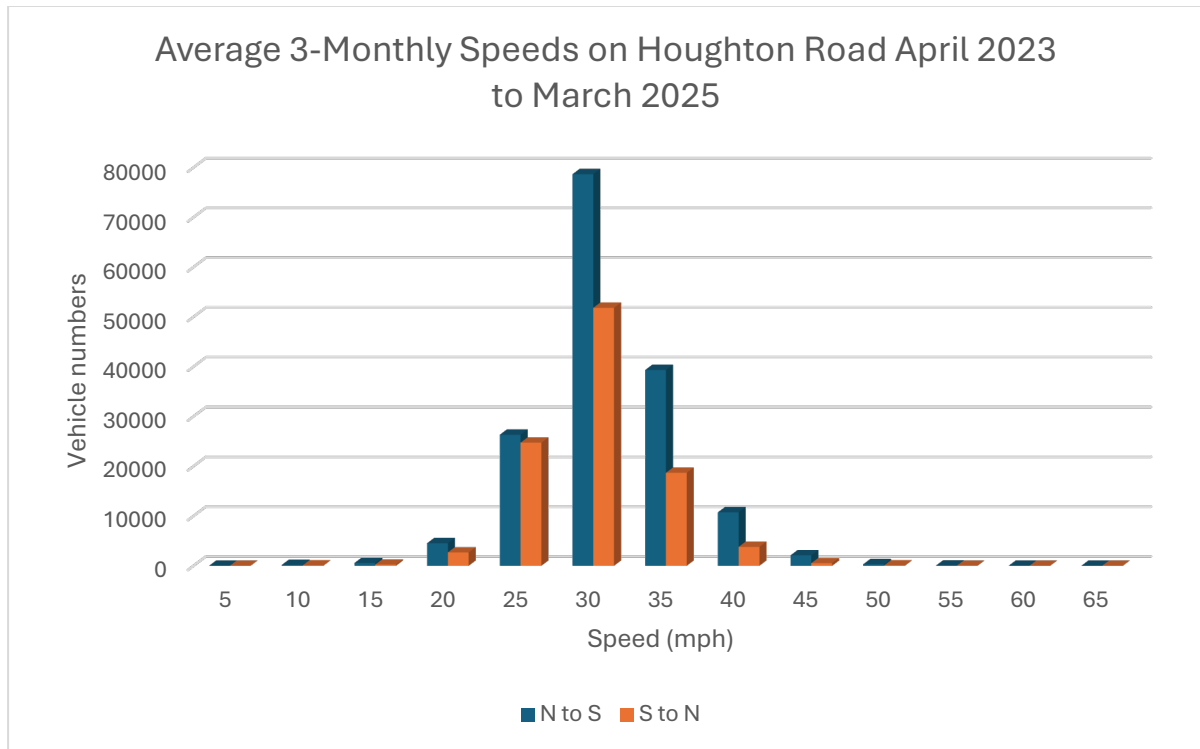


Speed	5	10	15	20	25	30	35	40	45	50	55	60	65
Vehicles	0	185	473	4213	23409	77858	46326	13576	2543	431	52	8	0

Three-monthly average speeds on Houghton Road North to South April to June 2025

Speed	5	10	15	20	25	30	35	40	45	50	55	60	65
Vehicles	0	99	292	2414	23210	53337	21396	4527	625	86	13	0	1

Three-monthly average speeds on Houghton Road South to North July to September 2025

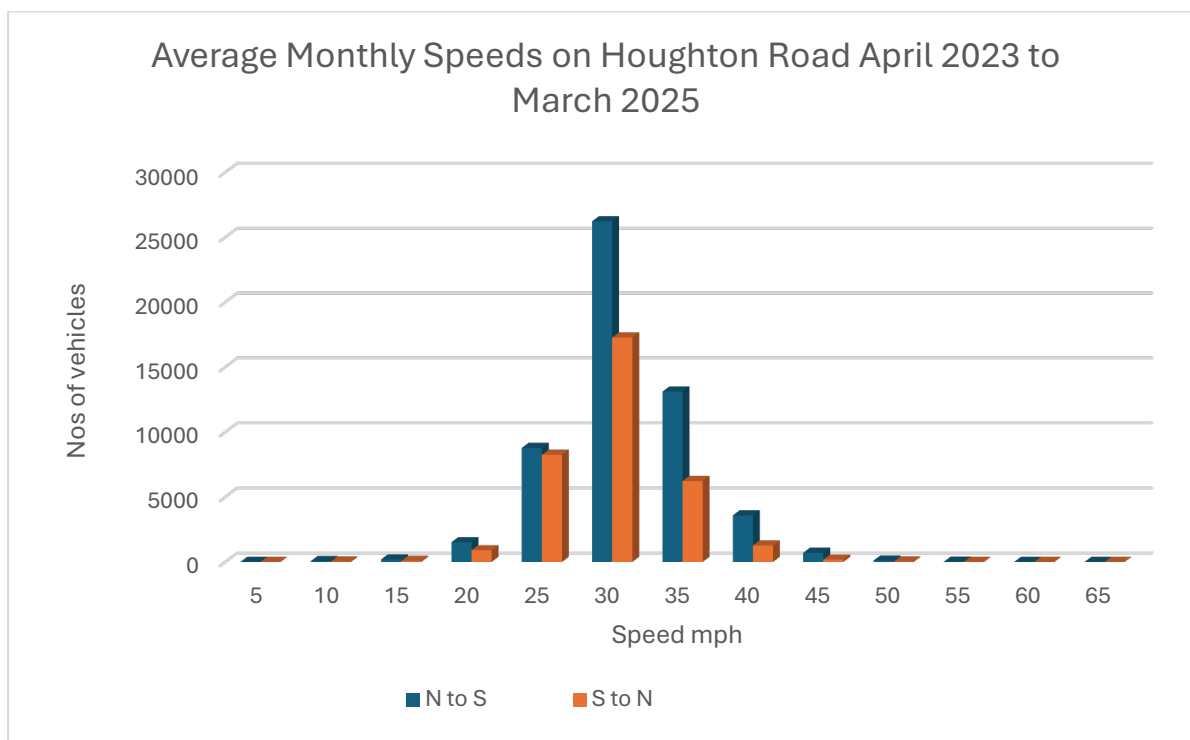
For Comparison

Speed	5	10	15	20	25	30	35	40	45	50	55	60	65
Vehicles	0	171	565	4542	26329	78662	39332	10750	2109	314	40	7	1

Three-monthly average speeds on Houghton Road North to South July 2023 to March 2025

Speed	5	10	15	20	25	30	35	40	45	50	55	60	65
Vehicles	0	69	242	2687	24732	51823	18679	3797	528	62	8	1	0

Three-monthly average speeds on Houghton Road South to North April 2023 to December 2024



Speed	5	10	15	20	25	30	35	40	45	50	55	60	65
Vehicles	0	57	188	1514	8776	26221	13111	3583	704	105	13	2	0

Average monthly speeds on Houghton Road North to South July 2023 to March 2025

Speed	5	10	15	20	25	30	35	40	45	50	55	60	65
Vehicles	0	23	81	896	8244	17274	6226	1266	176	21	3	0	0

Average monthly speeds on Houghton Road South to North April 2023 to December 2024

Cumulative Data

Data	South to North	North to South
Monthly Average Vehicles	43030	54552
AADT	1156	1789
Number of Vehicles Yearly	516360	654624
Average Speed (mph)	27.2	28.5
85%ile Speed (mph)	32.1	33.7
Speeders*	4.3%	8.6%

- Vehicles travelling faster than 35 mph